



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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**PUBLIC MEETING NOTICE:**

**BOARD OF EXAMINERS OF NURSING HOME  
ADMINISTRATORS**

**DATE AND TIME:**

**Tuesday, July 13, 2010 at 1:00 p.m.**

**PLACE:**

861 Silver Lake Boulevard, Dover, Delaware  
**Conference Room B**, second floor of the Cannon Building

**AGENDA**

(Amended Items are indicated with an asterisk \*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 May 11, 2010 Board Meeting
  - 2.2 August 11, 2009 Rules & Regulations Committee Meeting
  - 2.3 June 9, 2009 Rules & Regulations Committee Meeting
  - 2.4 May 9, 2006 Board Meeting
- 3.0 Unfinished Business
  - 3.1 Strategic Plan
  - 3.2 Discussion on Updating Current AIT Program – New Form
  - 3.3 Rules and Regulations Discussion
- 4.0 New Business
  - 4.1 Review of Applications for Nursing Home Administrator – Reciprocity
    - 4.1.1 Martin A. Melson
    - 4.1.2 Sister Jeanne Ries
  - 4.2 Review of AIT Quarterly Progress Report
    - 4.2.1 Tina S. Larose (9-month AIT, 1<sup>st</sup> quarterly report)
  - 4.3 Ratification of NHA Licensure List
    - 4.3.1 Anna Marie Hoover (6/16/10)
    - 4.3.2 Michele E. Dennis (7/2/10)

- 4.4 Review of Continuing Education
  - 4.4.1 Division of LTC Residents Protection: *Ethical Decision-Making in the Changing Culture of LTC*, April 20, 2010 – Requesting 3.5 CE Hours
  - 4.4.2 DHCFA
    - 4.4.2.1 *Nursing Home Quality's 1-Day Basic QIS Course*, February 23, 2010 – Requesting 6.5 CE Hours
    - 4.4.2.2 *MDS 3.0 Intensive*, August 10, 2010 – Requesting 5.0 CE Hours
    - 4.4.2.3 *Fast Track to MDS 3.0 Excellence*, August 11, 2010 – Requesting 6.0 CE Hours
  - 4.4.3 Governor Bacon Health Center
    - 4.4.3.1 *Nutrition/Hydration*, September 9, 2009 – Requesting 1.0 CE Hour
    - 4.4.3.2 *Clinical Depression in the Elderly*, October 22, 2009 – Requesting 1.0 CE Hour
    - 4.4.3.3 *Gout*, November 12, 2009 – Requesting 1.0 CE Hour
    - 4.4.3.4 *H1N1 Influenza Update*, December 1, 2009 – Requesting 1.0 CE Hour
    - 4.4.3.5 *Tuberculosis & the T-Test*, December 8, 2009 – Requesting 1.0 CE Hour
    - 4.4.3.6 *Finding a Way Home*, January 26, 2010 – Requesting 1.0 CE Hour
    - 4.4.3.7 *How to Back Away from the Incredible Snatchers*, April 14, 2010 – Requesting 5.0 CE Hours
  - 4.4.4 Division of Long Term Care Residents Protection: *Quality Indicator Survey – Will You Be Ready?*, November 20, 2009 – Requesting 6.0 CE Hours
- 5.0 Other Business before the Board (for discussion only)
  - 5.1 Adult Day Care - request from DE State Senate office
- 6.0 Public Comment
- 7.0 Next Meeting – September 14, 2010, 1:00 p.m. 861 Silver Lake Boulevard, Cannon Building, Conference Room B, Dover, Delaware
- 8.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**